## **ADD & DROP FORM**

Add or drop courses will not be official and recorded, unless this form is filled and signed by the student and academic dean.				
STUDENT ID #	QUARTE	₹	YE	AR
STUDENT NAME  Last		First		Middle
ADD			DROP	
COURSE NO. COURSE TITLE  1.	UNITS	COURSE NO.	COURSE TITLE	UNITS
3.		3		
RECEIPT#				
AMOUNT: \$		LAST DAY OF ATT	ENDANCE	
NUMBER OF UNITS ADDED NUMBER OF UNITS DROPPED				
NUMBER OF UNITS TAKEN THIS QUARTER AFTER ADD & DROP				
REASON FOR DROPPING THE COURSES				
STUDENT IS MEETING SAP REQUIREMENTS:	YES	☐ NO; REQUE	EST IS DENIED	
STUDENT SIGNATURE		DATI	Ε	
FINANCE OFFICER		DATI	E	
ACADEMIC DEAN		DATI	E	
RECORDED BY REGISTRAR		DATI	E	